



Course Brochure



CHC33015 Certificate III in Individual Support

Introduction:

If you want to become an integral part of some of society's most precious and experienced individuals, then the Certificate III in Individual Support offers you the valuable knowledge and skills required to perform the role of caring for our older community. This qualification gives learners the skills and knowledge to work as care workers in residential settings, or provide person centred care to those that are ageing or have disability.

The Certificate III in Individual Support will teach you many facets of community and individual care. Including areas like, support older people to maintain their independence, how to work effectively with older people and recognise healthy body systems in a health care context, to name a few.

TRED is a Registered Training Organisation (RTO number 40797) registered with the Australian Skills and Qualifications Authority. Experts in the field of community services, we are a training organisation that offers a range of Nationally Accredited training options designed to meet the needs of students/trainees, businesses and industry.

This qualification addresses work primarily in residential facilities under direct or regular supervision within clearly defined organisation guidelines and service plans.

- Carry out activities to maintain personal care and/or other activities of living for people in an Individual Support setting.
- Carry out activities related to an individualised plan.
- Report directly to a supervisor and are not responsible for other workers.

Learners will be empowered by this course and be equipped to perform the role of caring for our older community. On completion, learners will gain a nationally recognised qualification in the CHC33015 Certificate III in Individual Support.

Occupational titles may include:

- Accommodation support worker
- Assistant in nursing
- Care assistant
- Care service employees
- Care worker
- Community care worker
- Community house worker
- Community support worker
- Disability service officer (in some jurisdictions)
- Field officer
- Home care assistant
- In-home respite worker
- Nursing assistant
- Personal care assistant
- Personal care giver
- Personal care worker
- Residential care worker
- Support worker

Detailed Course Outline & Structure:

13 units are required for award of this qualification including:

- 7 core units
- 6 elective units
- at least 4 units from the electives listed below, at least 2 units must be from those units listed under Groups A, B or C
- up to 2 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the *Certificate III in Individual Support*. Where appropriate, electives may be packaged to provide a qualification with a specialisation.

A wide range of elective units is available, including:

Packaging for each specialisation:

All Group A electives must be selected for award of the *Certificate III in Individual Support (Ageing)*.

All Group B electives must be selected for award of the *Certificate III in Individual Support (Disability)*.

At least four units from Group C electives must be selected for award of the *Certificate III in Individual Support (Home and Community)*.

Where two specialisations are completed award of the qualification would read *Certificate III in Individual Support (Ageing, Home and Community)*.

All electives chosen must contribute to a valid, industry-supported vocational outcome.

For a complete list of available elective units, refer to the HLT Health Training Package (Release 2.0) at <http://training.gov.au>

As a result of discussions with representatives within the pathology sector, a selection of elective units have been made.

	Code	Title
Core Units	CHCCCS015	Provide individualized support
	CHCCCS023	Support independence and well being
	CHCCOM005	Communicate & work in health & community services
	CHCDIV001	Work with diverse people
	CHCCLEG001	Work legally & ethically
	HLTAAP001	Recognize healthy body systems
	HLTWHS002	Follow safe work practices for direct client care
Group A mandatory electives for Ageing	Elective Units	
	CHCAGE001	Facilitate the empowerment of older people
	CHCAGE005	Provide support to people living with dementia
	CHCAGE011	Meet personal support needs
Group B mandatory electives for Disability	CHCDIS001	Contribute to ongoing skills development using a strengths-based approach
	CHCDIS002	Follow established person-centred behavior supports
	CHCDIS003	Support community participation & social inclusion
	CHCDIS007	Facilitate the empowerment of people with disability
Group C mandatory electives for Home and Community	CHCAGE001	Facilitate the empowerment of older people
	CHCCCS011	Meet personal support needs
	CHCCCS025	Support relationships with carers & families
	CGCGCS001	Provide home and community support services
Other relevant electives	CCHCCS001	Address the needs of people with chronic disease
	HLTAID003	Provide first aid
	HLTINF001	Comply with infection prevention & control policies & procedures
	HLTHPS006	Assist clients with medication

Entry Requirements:

Learners will need to be able to read and write to approximately Year 10 level or Cert III in English. The role involves following careful documentation for clients and transcribing information. TRED recognises that not all people are able to read, write and perform calculations to the same standards. TRED will endeavour to provide assistance to learners who experience difficulties with these skills.

- Learners need to be reasonably physically fit as the role involves standing for long periods of time

National recognition:

These competencies have been drawn from the nationally endorsed industry training package the Community Services Training Package. On successfully completing the training and assessment, the qualification CHC33015 Certificate III in Individual Support will be issued. A transcript list all of the units of competence will also be issued. The qualification and units of competence are nationally recognised and provides individuals with a valuable qualification that can be applied throughout Australia and the wider nursing and community services.

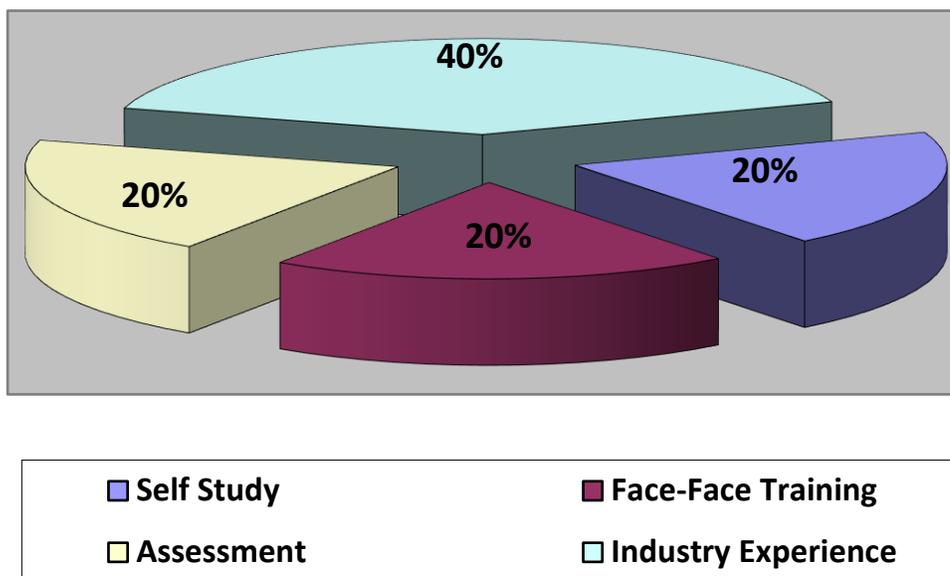
Program outline:

The course will be delivered in the classroom using a group theory instruction and Industry experience and written and practical assessments. During the Industry experience phase TRED trainers will travel to the workplace to ensure your learning is relevant to the course requirements. Training sessions are trainer led. Participants will typically attend formal training sessions once per week. The modules are sequenced in a way that allows a logical progression. Participants will be provided with professionally presented reference material to assist them to develop their knowledge of the subject.

This qualification is completed by:

- Attending in class training.
- Studying at home at your own pace.
- Assignment/assessment work.
- Assignment/assessment work that must be completed in the workplace (with a suitably qualified assessor), and/or accessing workplace document

The student's approximate workload is spread across four main activities:



Expected duration:

The course is delivered by Blended Mode.

The program will be delivered over 12 -24 months (600 hours) and will include 120 hours work placement.

- Face-to-face = 120 (one day per week x 20 weeks)

- Self paced and home study = 360 hours

- Work placement = 120 hours

Total = 600 hours

Assessment requirements:

The assessment is conducted using a combination of realistic workplace tasks, projects, knowledge tests, response to case studies and feedback from supervisors. The following provides a brief explanation of the assessment methods are to be applied:

- **Demonstration / Role-Play:** The student is required to demonstrate a range of skills whilst being observed by, or interacting with, the assessor. They activities will be clearly explained and always relate to duties relevant to the workplace. These activities allow the assessor to observe the student apply their knowledge and skills during practical activity.
- **Written Report / Case Study / Journal:** The student is required to produce a range of written records or reports based on real workplace scenarios or based on a case study that is provided by the assessor.
- **Project:** The student is required to undertake a range of projects in the context of his or her own workplace or on a case study that is provided by the assessor. A project will require the creation of various workplace documents (reports, memos, etc). Projects will often have a practical presentation component where the student will be asked to present the outcomes of their project.
- **Knowledge Test:** The student is required to undertake a number of written knowledge tests over the course of his or her study. These tests will be provided to the student by the assessor at an arranged time and the

student will be required to individually complete the test. The student may research their answers from the course training materials and notes as well as relevant workplace references.

Entry requirements:

There are no formal prerequisites for this qualification, however it is recommended that students are 17 years of age or older, and have a sound understanding of English and Math.

Will I need to undertake Work Placement?

- Before undertaking work placement, students may be required to: Undertake a Criminal Record Check (CRC) to obtain a National Police Certificate.
- Read and sign a Student Undertaking, agreeing to notify the Department of Health in your state/territory if you are charged or convicted of any criminal offence after the date of issue of your National Police Certificate.
- Sign a Volunteer/Student Declaration relating to working with vulnerable people. Undertake Occupational Assessment, Screening and Vaccination against Infectious Diseases.
- Read the Code of Conduct for the Department of Health in your state/territory and sign a form stating that you have read and understood it.
- Please check the requirements of the Department of Health in your state/territory prior to enrolling. More information regarding these requirements will be available upon enrolment.
- Please note that students are responsible for arranging and paying for the Criminal Record Check, National Police Certificate, health screening and any necessary immunisations. Some of these requirements may take several months to complete.
- Although TRED will do its best to procure work placement for all its students, identifying and arranging a work placement is the responsibility of the student. This is to meet the workplace requirements and on-the-job assessments of this qualification. This can sometimes be a difficult process. Students are advised to allow plenty of time to make these arrangements. For those students who are not yet working in the industry, the work placement is usually undertaken in a block at the end of the course after all theory and written assignments are completed.

Recognition of Prior Learning:

Applicants can apply for recognition of their existing skills and knowledge that is relevant to the units of competence within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be complete during the program. Students are encouraged to notify TRED of their interest or intention to apply for RPL prior to their enrolment.

Student Information:

Detailed student information is available within our Participant Handbook which is supplied with the enrolment package. This booklet contains important information about a student's right and obligation such as their right to privacy, a safe training environment and right to complain or appeal an assessment decision. It is important that persons applying for enrolment have had an opportunity to review this information first. Please contact us and we can send this information to you straight away.

Cost:

Certificate III in Individual Support	\$2,000.00
– 1st Payment - Enrolment confirmation: \$1,000.00	
– 2nd Payment - Within 7 days after the course commencement: \$1,000.00	

Note:

- All training tuition fees are exempt from the payment of GST. No GST included.
- RPL fees are the same as the fee listed above for completing the listed course.
- TRED payment terms are 5 business days. An invoice for \$1,000.00 will be issued upon enrolment in a course.

The fee structure described above is designed to limit the amount paid by students upfront and is structured to collect fees as the course progresses.

Other payment options are available based on the individuals circumstances.

Contact us and take a positive step towards a rewarding career!

Phone: 02 9870 7688

Email: info@tredcollege.edu.au

Course Delivery Location: 17 Khartoum Road,
Macquarie Park NSW 2113

10 minute walk from Macquarie Park train station or
Macquarie Uni train station, 5 minute walk from Macquarie Shopping Centre,

Bus stop at door, and street parking.

