



TC STUDENT RIGHTS AND RESPONSIBILITIES

Students rights and responsibilities TrEd College aims to provide you with the opportunity to study, learn, and develop skills in a safe and supportive environment. When you sign your enrolment form or enrol online (and pay your fees/fee instalment, or are granted a fee exemption), you agree to follow TrEd College's internal policies and procedures, and you agree to abide by these conditions. It is also a declaration that all the information you have provided is true, complete, and correct. TrEd College policies and procedures are available on our website, in person with the student support officer at your location, or can be accessible at orientation through the handbook. When you commence your studies, you will be provided with information and procedures relating to course assessments and results. You may be penalised if you disrupt your class, harass students or trainers or any TrEd College staff member, damage property, cheat in examinations, or otherwise act in a way contrary to the good conduct of TrEd College. You can appeal against certain penalties. Your penalty might then be reduced, removed, or increased. As a student, you have the right to:

- be treated fairly and with respect by teachers, other staff, and students
- learn in an environment, free of discrimination and harassment
- participate in, and pursue your educational goals in, a supportive and stimulating learning environment (once student fees are paid or fee exemption is granted)
- have access to counseling referral services or our internal TrEd College counsellor
- have your student records and personal information stored and maintained in a confidential, secure, and professional manner
- receive information about your course, the assessment requirements and procedures, health and safety requirements, and information about support services
- receive information on your progress in the course in a timely and professional manner
- modify your learning plan if your circumstances change, in consultation with educational staff
- present recognition of prior learning (RPL) and credit transfer at the commencement and within the duration of your studies
 - a review of your results
- a review of other decisions affecting your progress, including an appeal, if charged with a breach of student conduct
- discontinue your studies, advising via the appropriate notification process
- lodge a complaint or suggestion for improvement